

STATE OF HAWAII

10 DEC 21 P2:24 NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103F, HRS

STATE PROCUREMENT OFFICE
To: STATE One Procurement Officer

From: DHS/BESSD/FAP
Department/Division/Branch or Office

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

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| 1. Title and description of health and human service(s): Non-recurrent Short Term Benefit. Assistance is provided to help families experiencing a crisis such as eviction, utility shutoff, work and education related expenses and other emergency expenses. | |
| 2. Provider Name and Address: | Various non-profit qualified organizations |
| 3. Total Contract Funds: Contract Funds per Year (if applicable): | \$0 |
| 4. Reference number of Previous Request for this Service (if applicable): | PEH No. 10-15 |
| 5. Term of Contract: | Start: January 2011 End: 12/31/11 |
| 6. Describe how procurement by competitive means is either not practicable or not advantageous to the State: Refer to exemption approval PEH No. 10-15, dated 12/10/09. BESSD/DHS is requesting an extension for 12 months for period 1/1/11 to 12/31/11 at no additional cost. Multiple contracts were awarded to organizations meeting the selection criteria described in PEH No. 10-15. Four organizations will not be able to expend all the funds awarded to them by the end of the original exemption period. Therefore BESSD/DHS is requesting an extension for the period 1/1/11 - 12/31/11 to allow the remaining funds to be expended. ARRA funding expired on 9/30/10, funding for expenditures from 10/1/10 will be federally funded by Public Law 109-71 and the Deficit Reduction Act of 2005. | |
| 7. Describe the reason for the selection of the provider including a description of how the procedure ensured the maximum fair and open competition practicable: Refer to exemption approval PEH No. 10-15. An RFI was posted on 12/16/09 and contracts have been awarded to multiple non-profit organizations. Contracts were executed with different effective dates in 2010 for a 12 month period. As a result contract end dates will extended beyond 12/31/10, expiring on various dates in 2011. | |

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8. Describe the state agency's internal controls and approval requirements for the exempted procurement:
The provider will submit monthly statements, detailing benefit or service disbursement activity and benefit amounts.

Continued disbursement of the contract award will be contingent upon the determination by the contract monitor that funds were expended for the intended purpose described in item 1.

9. List the state agency personnel, by position title, who will be involved in the approval process and administration of the contract:
Lorie Young, TANF Specialist

10. Direct questions to (name & position): Lorie Young, TANF Specialist
Phone number: 586-5732
e-mail address: lyoung@dhs.hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.


Department Head Signature

DEC 16 2010

Date

Edwin M. Igarashi, Acting Director

Typed Name

PR 12/14/10

NOTICE

The chief procurement officer is considering this request for exemption and, if there is good cause, the state intends to exempt the purchase as described in the request. Any inquiries regarding the purchase shall be directed to the contact person noted in item 10 of the request. Any concerns regarding the exemption shall be in writing and received by the chief procurement officer within seven days of the date the notice was first posted. Concerns shall be mailed to: Aaron Fujioka, Chief Procurement Officer, State Procurement Office, 1151 Punchbowl St., #230A, Honolulu, HI 96813.

FOR CHIEF PROCUREMENT OFFICER USE ONLY

Chief Procurement Officer's Comments:

This award is required to be posted on the Awards Reporting System.

☒ APPROVED ☐ DISAPPROVED ☐ NO ACTION


Chief Procurement Officer Signature

2/2/2011
Date

Please ensure adherence to applicable administrative requirements.

Additional information regarding exemption request PEH No. 10-15

The original exemption request should have been for a term ending in 2011 rather than 12/31/10 because individual contracts were awarded with various effective dates in 2010 for 12 month periods.

Contracts were awarded to the following organizations:

Helping Hands Hawaii. – Effective date of the contract is 3/1/10 – 2/28/11 for \$400,000. Funds expended thus far is \$109,455.

Parents And Children Together – Effective date of the contract is 5/1/10 – 4/30/11 for \$200,000. Funds expended thus far is \$173,842. This organization will likely expend awarded funds by the end of their contract.

AluLike – Effective date of contract is 7/1/10 – 6/30/11 for \$190,000
No funds have been expended thus far.

Hawaii FoodBank – Effective date of contract is 9/1/10 – 8/30/11 for \$200,000. All funds have been expended.

Helping Hands Hawaii located at 2100 N. Nimitz Hwy., Hon., HI 96819 and AluLike located at 458 Keawe St., Hon., HI 96813 will likely not be able to expend the entire amount awarded to them by the end of their original contract periods. A no cost extension is requested through 12/31/11 to allow these two organizations to expend all the funds awarded them.